

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO AUDIT COMMITTEE 5 MARCH 2008

REPORT OF THE DIRECTOR OF RESOURCES

COMPLETED AUDITS

1. Purpose of Report.

1. To summarise for members the findings of the audits recently completed by the Internal Audit Division.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1. Internal Audit's work impacts on all of the Corporate Improvement Plan/other corporate priorities.

3. Background

- 3.1. Internal Audit conducts reviews according to an annual audit plan and reports findings to Audit Committee.

4. Current situation / proposal.

- 4.1. Recently completed audits are summarised in the following table:

Report	Draft Report Issued	Audit Days	Key Messages	Audit Opinion	Key Action Plan Dates
Bridgend Fast Track Stairlift Grants	January 2008	7	<ul style="list-style-type: none">• All recommendations made as a result of 2004 audit have been implemented by BCBC and Care & Repair.• Controls were found to be operating satisfactorily.• The process of tendering for the supply of stairlifts in 2005 was sound.	Satisfactory	N/A
Democratic & Admin Sections (follow up)	August 2007	8	<ul style="list-style-type: none">• All recommendations made as a result of the 2006 audit have been implemented• The sections were found to be well controlled	Satisfactory	N/A

Report	Draft Report Issued	Audit Days	Key Messages	Audit Opinion	Key Action Plan Dates
Registrar's Audit (follow up)	August 2007	6	<ul style="list-style-type: none"> All recommendations made as a result of 2004/2005 audit have been implemented 	Satisfactory	N/A
Members' Services (follow up)	Sept. 2007	6	<ul style="list-style-type: none"> All recommendations made as a result of 2005/2006 audit have been implemented 	Satisfactory	N/A
Statement of Particulars of Employment (follow up)	Sept. 2007	11	<ul style="list-style-type: none"> The original audit of 2005/2006 concluded that the system was inadequately controlled Since then, some of the issues raised and recommendations made, have been superseded because of the centralisation and structural changes of the Human Resources function leading to changes in working practices The remainder of the recommendations are at varying stages of managerial review Although indications are that controls have improved, further audit testing will be required before assurance is given An audit of HR centralisation is planned for 2008/2009 	Deferred	

4.2. I will be happy to deal with any points members wish to raise on this audit or if they wish to produce a fuller report at the next meeting

5. Effect upon Policy Framework& Procedure Rules.

5.1. None

6. Legal Implications.

6.1. There are no legal implications.

7. Financial Implications.

7.1. None

8. Recommendation.

8.1. That Members note the report

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25 February 2008

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Background documents

Internal Audit reports relating to the above audits held within the Internal Audit Division